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**Annual Meeting**

**Thursday, April 16th, 2015**

**President: Joe Newman**

* **Call to Order**
* **Secretary Report Review/Approve**

Darrika Van

* **Treasurer Report Review/Approve**

Lauri Heflin

* **Membership**
* **Introduce 2015 ISCVPR Board**

Carmen Garringer (Secretary), Patty Lake (VP) Lauri Heflin (Treasurer), Katrina Riggin, Susie Carter, Dave Charters, Sarah Colias, Susan Bauman, Debbie Koehl, Cassie Hodgini, and Christine Taylor.

* **Board Member Benefits**
* **Website Overview**

Joe Newman

* **Special Thank you to our Platinum Venders (Scottcare and Mortera)**
* **Adjourn Meeting**

**ISCVPR Timeline of Deadlines and Events (DRAFT)**

**January (BOD Meeting):**

* Conference Call
* Slate goes out to membership (BOD nomination slate)
* Information for newsletter provided to BOD in charge of newsletter by 1/1
* Newsletter uploaded to website 1/15 by BOD in charge of website

**February:** ISCVPR Annual Meeting brochure sent (2/14)

**March (BOD Meeting):**

**April:**

* Annual Meeting
* Develop new password for members to access “members only” information on website
* 2015 Password will be: rehab123

**May (BOD Retreat)**

* New password implemented (by beginning of May)

**June:**

* Information for newsletter provided to BOD in charge of newsletter by 6/1
* Newsletter uploaded to website 6/15 by BOD in charge of website

**July (BOD Meeting):**

* Delegate application for attending AACVPR meeting are due
* Current President to submit proposed budget for AACVPR national meeting

**August:**

**September (BOD Meeting):**

**October:**

* Information for newsletter provided to BOD in charge of newsletter by 10/1
* Newsletter uploaded to website 10/15 by BOD in charge of website
* “Save the date” Annual Meeting

**November (BOD Meeting):**

* Re-election discussion to take place

**December:**

* Patients and staff member of the year nomination to be sent to BOD secretary by 12/31